

THIS AGREEMENT is entered into by and between **Montessori School of Pawleys Island** and the Parent or Guardian of _____, _____, _____ whose signature appears below.

1. The parties hereto accept the following terms and conditions governing the child/children's enrollment at MSPI as currently set forth in the MSPI Family Handbook and such other rules and regulations as may be promulgated hereafter by MSPI.
2. The Parent or Guardian agrees to pay the tuition and all fees for the class in which his or her child/children are to be enrolled in accordance with announced rates. Tuition is an annual fee that may be paid in full or paid in 10 equal installments for MSPI Academic Year Program (Aug 2018 - May 2019) or 12 equal installments for MSPI Year Round Program (Aug 2018 - July 2019).
3. The Parent or Guardian understands and agrees that the child/children are enrolled for the entire 2018-2019 year, whether Academic Year or Year Round Program, as selected by Parent or Guardian and indicated on enrollment form.
4. The Parent or Guardian understands that their obligation to pay the fees for the full year as indicated on the enrollment form is unconditional, and that after August 1st no portion of fees paid or outstanding will be refunded or canceled in the event of absence, withdrawal or dismissal from the school of the above student(s).

In view of this obligation, the Parent or Guardian understands that MSPI participates in a **Tuition Refund Plan** to protect their yearly financial obligation under the terms of the Enrollment Contract. The Tuition Refund Plan will pay benefits (subject to its terms, conditions and limitations) to the school in the event of early withdrawal. The Parent or Guardian has received and read the brochure detailing the terms and conditions of the Tuition Refund Plan, and understands that they must **choose one of the options below**.

_____ I have chosen to **pay tuition in monthly installments** and understand that MSPI will enroll me in the Tuition Refund Plan and cover the applicable premiums for my child(ren). I authorize the School to process and collect any claim payment to which I am entitled under the Tuition Refund Plan and credit it to my account.

_____ I have chosen to **pay tuition in full** and **I wish to participate** in the Tuition Refund Plan for my child(ren) and understand that **I am responsible for payment** of applicable premiums.

_____ I have chosen to **pay tuition in full, but I do not wish to participate** in the Tuition Refund Plan. I understand that no refund or cancellation of the yearly fees will be made by the School for absence, withdrawal or dismissal before the end of the school year.

5. Fees are payable as assessed or outlined under the MSPI fee schedule. Annual Payments are due August 1st, 2018. All tuition installment payments are due on the first of each month. Accounts not paid in full by the 5th of each month will assess a \$50 late fee.
6. The Parent or Guardian agrees that if payment of tuition is not made in accordance with this agreement, MSPI shall have the right to refuse to admit the child/children to class.
7. The Parent or Guardian agrees to pay a non-refundable annual Operations/Supply Fee to MSPI in the amount of **\$350** per student (prorated for mid-year enrollments). These fees are for supplies and the daily operation of MSPI.
8. This enrollment agreement is not binding until executed by Montessori School of Pawleys Island and is for the period of 2018-2019 year. This agreement is further conditioned upon the child/children's finishing the current year in good standing.

Signature of Parent/Guardian/Date

Signature of MSPI Representative/Date

MSPI is a small, non-profit school with a strong emphasis on community. **As part of the MSPI Enrollment Agreement, each family commits to one of the following Parent Involvement Options.** Please choose which option will best suit your family.

1. ___ 20 volunteer hours between 6/1/18 and 5/31/19 (10 hours for single parent families)
2. ___ Raise a minimum of \$500 for 2018/19 fundraising projects (\$250 for single parent families)
3. ___ Please add \$250 donation to my August invoice (\$125 for single parent families)

Volunteer opportunities are many and varied, ranging from classroom support, campus work days, and participating on school board.

MSPI PROGRAM HOURS

We offer early morning care beginning at 7:45am as a courtesy to parents who need an earlier drop off time so that they may be at work on time. We appreciate parents availing of this service only when absolutely necessary.

- Classes begin at 8:30 am, with morning carpool from 8:10 am
- Toddler afternoon pick up time - 2:15 pm
- Infant afternoon pick up time - 2:25 pm
- Primary afternoon pick up time - 2:30 pm
- Afternoon Care begins at program pick up time & ends at 5:30 pm

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